



Whistler Gymnastics Club Board Meeting

Minutes

April 25, 2022 6:30 – 8:00pm

In- Person Meeting, Whistler Athletes Lodge, Board Room

Members present: Ryan, Tami, Catou, Sally, Natalie, Susie. Also present: Catou, Caroline

Regrets: Nadia, Dan

6:30 – 6:35

Tami

Approval of agenda – First Ryan, Seconded by Susie

6:35 – 6:40

Tami

Approval of last meeting minutes- January 24, 2022- First Ryan, Seconded by Natalie

6:40 – 7:20

Tami and Caroline

Strategic Planning

2022 – 2026 Strategic Plan presentation (Caroline Bagnall)

Caroline gave an overview of the strategic planning process to date and Tami reviewed the document that has been produced. The board gave feedback and approved the document. Some final editing is still required.

The board discussed the importance of integrating this document into the operation of the organisation, into staff culture, documents such as performance reviews and for consultation regarding decision making.

Timelines have been set for important tasks.

Priority areas identified were staff recruitment & retention, affordability of programs, and communication both internal and external.

7:20 – 7:30

Natalie

Financial Update- See supporting documents- Financial package April 19 2022

Fundraising update- Purdy's chocolate fundraiser did not meet its target. It's an easy one to set up however is also being run by other groups/schools so will need incentivising for family's next year or possibly not running anymore.

7:30 – 7:55

Catou

Operational Report Summary- See supporting document Operations report April 2022

Spring Registration comparison chart

Summer Schedule- WAG comp program fees have been set up for 12 months of payments. Summer payments will run into next fiscal year. The structure of these payments (including regular fees and meet fees etc) needs to be determined in order to balance out any outstanding/refund for athletes leaving the program at the end on the competition season.

Organizational Structure-

Hiring- Working with the new strategic plan to optimize programming in the areas of the greatest waitlist will determine needs for the hiring process

Program fee increase

Coaches wage sheet

Capital Equipment update

Lease- Renewal date is April 1st and set for 5 years. Audited numbers for WGC share of operating costs will be available from WSL in June. At that time money will be owed or credited from the previous year. Prior to that the invoicing will begin based on usual share of proportionate operating costs, benchmarked at \$55K.

Sally was able to look over the lease but we have not been able to locate the head lease.

Task- Consult Sheila regarding the location of our copy of the head lease.

Staff housing for WGC through WSL- WSL are in the process of developing some local staff housing in Cheakamus Crossing and are opening this opportunity to WGC. The board has expressed interest, however would like to gather some more information regarding rules for staff eligibility and subletting etc.

Gaming grant- New option this year to apply for funding directed to wages for a new role in an organisation. This could be an excellent option for a fundraising/sponsorship role.

This can be applied for in addition to the capital grant application. We will need to use the long form in order to make any changes from last years' Gaming grant application. Deadline for application is May 31.

Tami

Whistler Summer Classic update

7:55 – 8:00

Other- WSC Sponsorship/Donations. Ryan discussed information he had sourced regarding options/ideas for WSC sponsorship/donations. The board will discuss in more detail at a separate meeting next week.

Next Board Meeting : Monday May 30th 2022

AGM date: Monday June 27th 2022

Meeting Adjourned 8.15pm